



**ACCREDITING
COMMISSION
for COMMUNITY and
JUNIOR COLLEGES**

*Western Association
of Schools and Colleges*

10 COMMERCIAL BOULEVARD
SUITE 204
NOVATO, CA 94949
TELEPHONE: (415) 506-0234
FAX: (415) 506-0238
E-MAIL: accjc@accjc.org
www.accjc.org

Chairperson
SHERRILL L. AMADOR
Public Member

Vice Chairperson
STEVEN KINSELLA
Administration

President
BARBARA A. BENO

Vice President
SUSAN B. CLIFFORD

Vice President
KRISTA JOHNS

Vice President
GARMAN JACK POND

Associate Vice President
JOHN NIXON

Associate Vice President
NORVAL WELLSFRY

November 20, 2012

Dr. Sunita Cooke
President
Grossmont College
8800 Grossmont College Drive
El Cajon, CA 92020

Dear President Cooke:

The Committee on Substantive Change of the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges met November 15, 2012 to review the Substantive Change Proposal from Grossmont College for five new associate degrees and 16 new career education certificates (attached).

The Committee acted to approve the request and commends the College on preparing an excellent, well written proposal.

Please be advised that effective July 1, 2012, the fees for Substantive Changes were revised. A new fee schedule is attached for your information.

On behalf of the Commission, I wish to express continuing interest in the institution's educational programs and services. It remains the College's responsibility to inform the Commission of any program change. Professional self-regulation is the most effective means of assuring integrity, effectiveness and quality.

Sincerely,

A handwritten signature in cursive script, appearing to read "Susan B. Clifford".

Susan B. Clifford, Ed.D.
Vice President

Attachment

Cc: Dr. Barbara Blanchard, Accreditation Liaison Officer
Ms. Martina Fernandez-Rosario, U.S. Department of Education

1. Brief Description of the Proposed Change

This proposal is to notify the Accrediting Commission for Community and Junior Colleges of curricular changes at Grossmont College, namely, the addition of four Associate of Arts degree programs, one Associate of Science degree program, and 16 career technical education certificates.

The program changes affect the following degrees and certificates.

- Humanities (AA degree)
- University Studies: Communication and Language Arts (AA degree)
- University Studies: Humanities and Fine Arts (AA degree)
- American Sign Language (AA degree and certificate)
- Computer Science Information Systems: Software Engineering (AS degree and certificate)
- Photography (certificate)
- Business Office Technology: Medical Office Assistant (certificate)
- Business Office Technology: Office Software Specialist Level II (certificate)
- Business Office Technology: Virtual Office Assistant (certificate)
- Cardiovascular Technology: Telemetry/ECG Technician (certificate)
- Child Development: Associate Teacher (certificate)
- Child Development: Associate Teacher-Infant/Toddler (certificate)
- Child Development: Associate Teacher-Reggio Emilio Approach (certificate)
- Culinary Arts: Banquet Cook (certificate)
- Culinary Arts: Line Cook (certificate)
- Culinary Arts: Pastry Cook (certificate)
- Culinary Arts: Prep Cook (certificate)
- Exercise Science: Fitness Specialist (certificate)
- Respiratory Therapy: Anesthesia Technology (certificate)

ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES
10 Commercial Blvd., Suite 204
Novato, CA 94949
(415) 506-0234

FEES SCHEDULE EFFECTIVE JULY 1, 2012

EVALUATION SERVICE CHARGES:

Standard Evaluation Service Charge for initial accreditation or periodic review with a comprehensive visit:

- Actual expenses of visit plus 15% ACCJC administrative costs
- \$2,000 Deposit Against Expenses

Special Visits and Follow-Up Visits:

- \$1,000 Flat Charge for visit
- Actual expenses of visit plus 15% ACCJC administrative costs

ELIGIBILITY REVIEW CHARGES:

- Eligibility application fee for public institutions (good for one year) \$ 2,000
- Eligibility application fee for private institutions (good for one year) \$ 5,000
- Eligibility application fee for corporate, publicly traded (good for one year) \$10,000
- Eligibility re-application fee \$ 1,000
- Eligibility appeal fee \$ 250
- Candidate visit to ACCJC office \$ 500
- Site visit fee plus actual expenses of visit, plus 15% ACCJC administrative costs \$ 1,000

CANDIDACY AND INITIAL ACCREDITATION CHARGES:

- Candidacy and Initial Accreditation Application fee \$5,000
- Reapplication for Candidacy after initial two years \$2,500

SUBSTANTIVE CHANGE CHARGES:

- Application-Committee Review (approved or denied) \$ 750
- Approved Pending Additional Information \$ 500
- Deferred Pending Additional Information \$ 750
- Deferred for Commission Action \$ 750

Additional Substantive Change Activities:

- Change of Ownership \$20,000
- Federally or ACCJC Mandated Site Visit, actual expenses of visit, plus 15% administrative costs \$ 500
- International Site Visit, actual expenses of visit, plus 15% administrative costs \$ 1,000